



MARYSVILLE JOINT UNIFIED SCHOOL DISTRICT

Education Foundation

1919 B Street – Marysville, Ca 95901 (530) 741-0866 FAX (530) 741-1332

Vision Statement:

To build and maintain a sustainable tradition of friends and community supporters with the expectation that all children in our community will have absolute opportunity to reach their full potential.

Mission Statement:

Each child's educational program will be balanced and reflective of academic, character, and career technical excellence supplemented with experience and knowledge in athletics, fine arts, and leadership.

Goals:

1. Advance academic achievement.
2. Foster social and ethical development.
3. Promote civic responsibility.
4. Encourage appreciation of the arts.
5. Facilitate communication and collaboration within the community to support the Marysville Joint Unified School District and its students.

PLEASE NOTE: The following are the basic guidelines used when evaluating Mini-Grants.

We look at the:

- Degree of curriculum enhancement in an area of demonstrated need.
- Degree the project/program directly engages students.
- Longevity of the project/program without requirement of additional funds.
- Number of youth directly/indirectly involved.
- Degree to which the project/program is able to measure its success through either objective or subjective means.

MJUSD Education Foundation GRANT PROCEDURES AND GUIDELINES

The following are the procedures for our Mini-Grants Giving Program:

- Mini-Grants are accepted twice a year, once in November and again in February.
- Mini-Grants are submitted by staff and parents (parents must have a staff member as a co-writer of the grant) of the MJUSD.
- All Mini-Grants are to be signed by the administrator of the site.
- Site Councils review and prioritize the Mini-Grants at their site.
- Mini-Grants are reviewed by board members in the Allocations Committees.
- Mini-Grants are awarded on an individual basis regardless of totals at each site, totals at each grade level, or totals in an academic area or frequency of Mini-Grants submitted at a particular site.
- The entire MJUSD Education Foundation Board votes to approve Mini-Grants recommended by the above committees.

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- Degree to which the project/program is able to measure its success through either objective or subjective means.
- Degree of in-kind or community donations to help fund the project and sustain the grant in future years.

We also look very closely at grant applications that:

- Strongly emphasize school-to-life at all age levels with hands-on learning and real life applications.
- Emphasize districtwide goals and curriculum.
- Address parent and community needs.
- Solicits and secures community support via financial donations.

We generally do not fund the following:

1. Extracurricular activities
2. Items or programs normally supplied by the school district
3. Field trips
4. Scholarships
5. Salaries, stipends, or payments for services
6. Consumable items
7. Reimbursed items
8. Mini-Grants previously funded
9. Mini-Grants not ranked by the school site or Site Council
10. Teacher training (except in rare occasions)
11. Travel expenses
12. Incentives
13. Equipment related to core curriculum
14. Shady Creek
15. Technology*

***PLEASE NOTE: The MJUSD Education Foundation does not fund computers, printers, projectors/digital presenters, interactive whiteboards, DVD players, or licensing fees. We will consider enhancements in current technology, as well as individual software, as long as the item will operate with the current hardware at the site.**

Once Mini-Grants are awarded, the allocated funds will be transferred to a site-specific donation account for Mini-Grant expenditures. All property secured by the Mini-Grant funding is the sole property of the MJUSD and the awarded site. Should a grant recipient leave a site or transfer to another site, the grant remains at the original awarded site. Site Principal is responsible for ensuring appropriate use of grant funds.

**MJUSD EDUCATION FOUNDATION
GRANT COVER SHEET**
(Page 1 of Application Packet)

➔ **Deadline to submit to Foundation (Lori Guy):** November 5th & February 12th Annually

Title of Project: _____

School Site(s): _____

Grade Level(s): _____

Name of Applicant: _____

Home Phone: _____

Work Phone: _____

Cell Phone: _____

Mailing Address: _____

E-mail Address: _____

Names of Other Applicants (if any): _____

Brief Description of Project: (Not to exceed 60 words)

Maximum Mini-Grant Awards:

Level 1: \$ 500 maximum to a single classroom mini-grant proposal

Level 2: \$ 750 maximum for a multiple classroom mini-grant proposal

Level 3: \$1,000 maximum award for a schoolwide mini-grant proposal

Level 4: \$2,000 maximum grant award for a multiple school proposal

MJUSD EDUCATION FOUNDATION

Grant Application Ranking
(Page 2 of Application Packet)

Each application must include the following information IN THIS ORDER:

- Completed **Grant Cover Sheet**
- Grant **Application Ranking Page**
- A separate page with **Project Budget Page**
- 1-2 page narrative
- Other informational attachments (not required)

Grant applications that include the following will receive stronger consideration:

(Final pages of the Application Packet):

- Statistical “need” documentation for the project (i.e., test scores, existing deficiencies, etc.)

Duration of the project: _____

Number of students directly involved: _____

How many pages are included in this application? _____

Signature of Applicant **Date**

Signature of Site Administrator **Date**

Signature of SSC or PTA President **Date**

If multiple grants are submitted by a school site during one funding cycle, what is the rank given by the school Site Council: _____

NOTE: Mini-grants not ranked at the time of submission will not be considered for funding.

PROJECTED BUDGET

Please provide a detailed ITEMIZED budget of this program/project. (Attach photo copies of specific items from catalogue or internet, if applicable)

Title of Project/Program: _____

Item: _____ Cost: \$ _____

Item: _____ Cost: \$ _____

Item: _____ Cost: \$ _____

Tax: \$ _____

Shipping: \$ _____

Total cost of project: \$ _____

Other funding source (only if applicable): \$ _____

Other funding source (only if applicable): \$ _____

Total other funding sources: \$ _____

Total request from MJUSD Education Foundation: \$ _____

Maximum Mini-Grant Awards:

Level 1: \$ 500 maximum to a single classroom mini-grant proposal

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Level 4: \$2,000 maximum grant award for a multiple school proposal

3/29/11

10/11/11 (revised)

2/21/12 (revised)

12/11/12 (revised)

11/19/2013 (revised)

8/30/18 (revised)

10/13/19 (revised)

11/19/19 (revised)

MJUSD EDUCATION FOUNDATION RANKING GUIDELINES

The MJUSD Education Foundation will rank grant proposals on the following criteria:

- The degree of curriculum enhancement in an area of demonstrated need.
- The degree the project/program directly engages students.
- The longevity of the project/program without requiring additional funds.
- The number of students directly/indirectly involved.
- The degree to which the project/program can measure its success through either objective or subjective means.

NARRATIVE GUIDELINES (Page 4 & 5 of Application Packet):

In 1-2 pages, please address the following issues:

1. **Statement of Need for Your Program**-What are the student learning needs or enhancements?
2. **Program/Project Description**-
3. **Program Objectives/Application to Common Core State Standards**-What skills or competencies do you want students to achieve? How does your grant tie into the Common Core State Standards?
4. **Methods**-Describe the activities you will implement in this project/program to achieve the objectives.
5. **Assessment**-How will you measure your students' achievement of the objectives?
6. **Future Funding**-What resources will you need from the MJUSD Education Foundation in the future to build or sustain this program? What efforts have you made in the solicitation and securing of community financial and in-kind support for your project?
7. **Why was this program/project not funded by the district or your site?**